



# Communications to Principals Packet

Relevant Content for Counselors | 2023-24

**April 18:** Administrators and Supervisors Meeting, 3:30 – 5:30 p.m., Port Gardner A & B  
**April 23:** School Board Meeting, 5:00 p.m., Board room A & B  
**April 30:** Quarterly Regional Principals Meeting, 9:00 – 11:00 a.m. Region One, LOE, Region Two, SLE, Region Three, CHS  
**May 14:** School Board Meeting, 5:00 p.m., Board room A & B  
**May 28:** School Board Meeting, 5:00 p.m., Board room A & B  
**June 11:** School Board Meeting, 5:00 p.m., Board room A & B  
**June 21:** Administrators and Supervisors Meeting, 11:00 – 1:00 p.m., Port Gardner A & B,

**June 25:** School Board Meeting, 5:00 p.m., Board room A & B

The district shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without regard to race, color, national origin, creed, religion, sex, sexual orientation, gender expression, gender identity, veteran or military status, the presence of any physical, sensory or mental disability or the use of a trained dog guide or service animal by a student with a disability.

Designated to handle inquiries about nondiscrimination policies are:  
 Title IX/Civil Rights Compliance Officer – Chad Golden, [cgolden@everettsd.org](mailto:cgolden@everettsd.org), 425-385-4109  
 504 Coordinator – Dave Peters, [dpeters@everettsd.org](mailto:dpeters@everettsd.org), 425-385-4063  
 ADA Coordinator – Chad Golden, [cgolden@everettsd.org](mailto:cgolden@everettsd.org), 425-385-4109  
 Address: PO Box 2098, Everett WA, 98213



## ***Response/Action Required***

March 29, 2024

To: All Administrators, Natural Leaders Staff Leads, and Office Managers  
From: Joi Odom Grant, Diversity, Equity, and Inclusion Director  
Regarding: **Natural Leaders and Washington Alliance for Better Schools – Family Leadership Academy**

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I would like to share the following information for our upcoming Family Leadership Academy for prospective and current Natural Leaders families. This academy is brought to you by the Diversity, Equity, and Inclusion Department and Washington Alliance for Better Schools (WABS). Information and the registration link will be emailed to each school's staff lead and accessible through the [Natural Leaders webpage](#). For questions, email [naturalleaders@everettsd.org](mailto:naturalleaders@everettsd.org).

This event is for interested and current Natural Leader families to learn about the Natural Leaders program.

- **Dates:** Total of 4 sessions
  - In-Person, Tuesday, April 16, 2024
  - Virtual, Tuesday, April 23, 2024
  - Virtual, Tuesday, April 30, 2024
  - In-Person, Tuesday, May 7, 2024
- **Time:** 6:00 pm to 8:00 pm
- **Format:** 2 In-Person Sessions and 2 Virtual Sessions
  - **In-Person Location:** Community Resource Center  
3900 Broadway Everett, WA 98203
  - **Virtual: Zoom**
- **Other information:** Registration required.
  - Interpretation services available.
  - \$250 Stipend for families who complete **ALL** sessions.

**English Flyer and Translated Flyers: [CLICK HERE](#)**

**Social Media Flyer: [CLICK HERE](#)**

<b>Require Action:</b>
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Please advertise using your building's formal communication outlets. All attendees will need to register due to limited space.

**Approved for Distribution**

**Peter Scott**

Drop-In Session Loose Topics	Date and Time	Zoom Information
Getting Ready for SBA	April 9 @ 8:30am	Zoom Link: <a href="https://everettsd.zoom.us/j/94384956538">https://everettsd.zoom.us/j/94384956538</a>  Meeting ID: 943 8495 6538  Password: Smarter
	April 16 @ 3:00pm	
Monitoring Progress	April 18 @ 10:00am	
	April 25 @ 3:00pm	
Organizing Make-Up Sessions	April 30 @ 8:30am	
	May 7 @ 8:30am	
	May 9 @ 3:00pm	
High School Last Checks	May 16 @ 3:00pm	
ARMS	June 7 @ 3:00pm	
	June 10 @ 3:00pm	

- If you would like additional training at your school on other assessment topics, please email [Quiana Hennigan](#) to schedule a time.

#### Advanced Placement:

- Reminder: AP coordinators must ensure that retiring staff who would be good AP proctors are being asked to join the proctor pool. Interested potential proctor contact information should be forwarded to your school's coordinator directly.

#### WA-AIM:

- Teachers are required to complete WA-AIM data entry by April 24. WA-AIM school status information will be emailed to school coordinators April 25-26. School coordinators should watch out for this email as it will require prompt action.

#### i-Ready:

- Optional spring diagnostic window opens April 29 for students in grades 3 – 8. This will help realign the student's learning path before summer break. i-Ready will be available to students throughout summer break until August 9.
- Note: i-Ready reading diagnostic and ORF for grades k-2 are required.

**Required Action:**

Please share with appropriate staff.

**Approved for Distribution:**



**Shelley Boten**



## Response/Action Optional

March 29, 2024

To: Principals and Assistant Principals  
From: Cathy Woods, Regional Superintendent  
Regarding: **2023-24 REVISED Everett PTSA Council Awards Celebration –  
SAVE THE DATE!**

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### **SAVE THE DATE!**

I would like to share information regarding the 2023-24 Everett PTSA Council Awards Celebration, honoring Golden Acorn, Outstanding Educator, Outstanding Advocate, Outstanding Student Advocate, and Honorary Life Membership Award recipients.

The Everett PTSA Council will be hosting an in-person Awards Celebration event to celebrate the local 2023-24 PTA and Council award recipients.

**DATE:** **Wednesday**, May 29, 2024

**TIME:** 6:00 p.m. – Social time  
6:30 p.m. – Celebration begins

**LOCATION:** Jackson High School, 1508 136th Street SE, Everett 98012

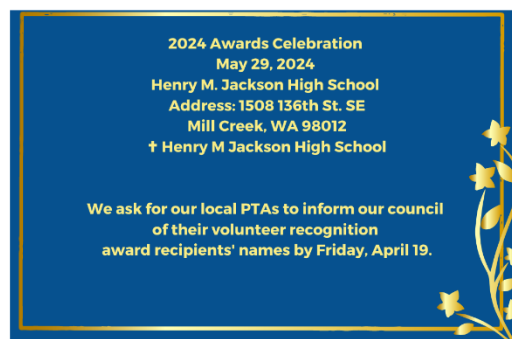
Arrive early and participate in the Raffle to benefit Everett PTSA Council programs.  
*Cash/check only*

Local PTAs to inform the council of their volunteer recognition award recipients' names by Friday, April 19.

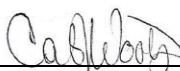
*An update will be provided with the registration link when available.*

### **Action Requested:**

Please mark this celebration on your calendar and share with staff. Thank you for your help spreading the word!



**Approved for Distribution:**

  
Cathy Woods





March 29, 2024

To: All Principals  
From: Larry Fleckenstein, Regional Superintendent  
Regarding: **Policy & Procedure Revisions**

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Below, for your information, are recent policy and procedure revisions. Please contact Kellee McManus or myself with any questions.

**Policy 2004, Performance Improvement Goals**

Revisions are from WSSDA after receiving questions regarding their model policies' current legal status and relevance. State laws, specifically [RCW 28A.655.100](#) and [WAC 180-105-020](#), mandate that school districts establish and report annual district-wide and school-level performance improvement goals. The goals encompass student performance relative to those goals, plans to achieve them, and various other related aspects. The proposed revision of this policy involved a shift in its name from "Accountability Goals" to "Performance Improvement Goals" to align with the legal requirements. Additionally, the policy now consistently refers to "federal requirements" in line with the regulation cited above.

**Policy 2215 and Procedure 2215P, Highly Capable Programs**

Revisions correct misinformation about the requirements outlined in [Senate Bill \(SB\) 5072](#) (2023). Revisions address the fact that the law does not require all students to be screened. Rather, as modified by SB 5072, school districts must universally screen only for two elementary grade levels. This is welcome news for school districts, as it clarifies that school districts do not need to screen all K-12 students each year. Additionally, the requirement for multiple objective criteria and multiple pathways remains both in statute and in regulation.

**Procedure 2311P, Selection and Adoption of Instructional Materials**

Revisions are to the appendices removing outdated language and replacing with language regarding the new OSPI bias review tool, revised language to reflect Multilingual learners instead of ELL, added current instructional practices and vocabulary used within the ML trainings, and updated the submission process for supplemental instructional materials.

**Policy 2409, Granting Equivalency Credit**

Revisions comply with both [HB 1658](#) and [Senate Bill 5617](#)—Skill Centers—School District Course Equivalencies, and [RCW 28A.230.097](#), which requires course equivalencies to be adopted for career and technical high school courses offered to students in high schools and skill centers.

**Policy 2417 and Procedure 2417P, Performance-Based Pathway for High School Graduation**

This new policy and procedure complies with [HB 1308](#)—High School Graduation Pathway Options—Various Provisions, creating a new performance-based graduation pathway option. The performance-based pathway allows students to show what they know and can do in real-world, hands-on ways that align with their individual goals for life after high school. This student-centered pathway is intended to be customizable, with the aim of being relevant and engaging to the student. School districts must adopt a local policy that meets state requirements before offering the performance-based pathway option.

Approved for Distribution

Communications to Principals (03/29/2024)

**Larry Fleckenstein**

### **Policy 3110, Entrance Qualifications and Age of Admission**

Revisions incorporate the entrance qualifications language from Policy 3111, Entrance Qualifications, to align with WSSDA's model policy numbering. The title has been revised from "Age of Attendance" to "Entrance Qualifications and Age of Admission."

### **Policy 3111 and Procedure 3111P, Entrance Qualifications**

Deletion of this policy and procedure eliminates language regarding early entrance to kindergarten which has been discontinued. To align with WSSDA's model policy numbering, the entrance qualifications language has been moved to Policy 3110.

### **Procedure 3405P, Student Wellness**

Revisions are to comply with [ESSB 5257](#) Public Schools—Daily Recess. By the beginning of the 2024-25 school year, districts must adopt or amend necessary policies and procedures to incorporate the new language. For each school day that exceeds five hours in duration, public schools must provide a minimum of 30 minutes of daily recess within the school day for all students in grades kindergarten through five and students in grade six that attend an elementary school. In addition, language has been added regarding the requirement for districts to provide a comprehensive wellness policy in compliance with state and federal requirements for districts participating in the National School Lunch Program, the School Breakfast Program, and the United States Department of Agriculture (USDA) Smart Snacks in School nutrition standards.

### **Procedure 5225P, Technology**

Revisions include new Artificial Intelligence (AI) language.